



UNIVERSITY OF LEEDS

CANDIDATE BRIEF

Impact and Engagement Manager, Faculty of Environment



Salary: Grade 7 (£41,064 – £48,822 p.a. depending on experience)

Reporting to: Professor John Barrett

Reference: ENVEE1866

Fixed term for 36 months at 100% FTE (to complete specific time limited work).

Location: University of Leeds (with scope for hybrid working)

We are open to discussing flexible working arrangements.

Impact and Engagement Manager, Sustainability Research Institute, Faculty of Environment

Overview of the Role

Are you passionate about bridging the gap between research and policy? Do you enjoy working in an interdisciplinary environment that provides actionable insights for Government and business to achieve rapid reductions in emissions? Do you have experience of working with stakeholders to deliver complex research programmes? As the Impact and Engagement Manager for the Production and Consumption Transformations (PACT) Centre you will drive impactful projects, build strong relationships with our network of government, private, and third sector partners, and contribute to the delivery of this ambitious research programme.

This is your unique opportunity to join the Production and Consumption Transformations (PACT) Centre that is jointly funded by UKRI and the Department for Energy Security and Net Zero (DESNZ). The PACT Centre provides the underpinning evidence and actionable insights on how to realise a deliverable and socially just transformation of production and consumption systems in line with climate targets. PACT brings the system thinking to net zero. This task presents a complex systems problem that requires a detailed investigation into the intersecting economic, social and political realities.

The PACT Centre brings together three leading UK Universities. The University of Leeds has supported the UK Government for many years providing both the UK's Consumption based GHG accounts and scenario analysis on the role of resource efficiency in climate mitigation. This has provided insights into the scale of the opportunity but explaining how these changes could be realised within larger system change is the next step. Feeding into an understanding of system transformation, the University of Sussex brings extensive knowledge of the political and institutional dimensions of decision making and cultures, identifying where contestation exists along all the points of intervention from production to consumption and how these might be resolved. In addition, having worked extensively with both DESNZ and the Climate Change Committee, Lancaster University use deliberative methodologies to understand how policies and approaches impact people's life experiences and fairness perceptions, and to involve people in decision making. Our ambition for this interdisciplinary team is to advance knowledge and provide practical strategies to



accelerate the shift away from a linear model of production and consumption to meet our climate ambitions.

As the Impact and Engagement Manager for PACT you will work closely with our research team and partners to realise this ambitious project. You will drive the impact strategy of the centre and be responsible for delivering an ambitious programme of engagement with a range of stakeholders. This will require delivering for a variety of audiences including our funders in Government departments, businesses, and non-governmental organisations. You will take responsibility for promoting the work of the centre, managing our online presence, and acting as an ambassador for the centre at a range of workshops and events.

Main duties and responsibilities

- Oversee the centre's relationships with our government partners. This involves working with the different Government policy teams that engage with PACT, exploring synergies and opportunities for further outputs and impacts. This primarily involves working with DESNZ who fund the centre as well as extending the centre's reach to other departments. This includes acting as the centre's main point of contact for our stakeholders and government partners.
- Have oversight of our interactions with PACT's Advisory Board. This involves designing, planning Advisory Board sessions, developing relationships with each board member, and exploring partnership opportunities.
- Producing non-technical outward facing publications for PACT. This includes writing and producing policy briefs, web copy, blogs, summaries of impact, and other useful outputs that bolster the impact of the centre. It will involve working directly with the research team to translate complex messages into accessible outputs, designed to be engaged with by a wide range of audiences.
- Managing the online presence of the centre, including the PACT Centre website and other digital activity. This will include responsibility for updating the website and producing effective new content and taking responsibility for ensuring it meets University and accessibility guidelines.
- Curating an ambitious engagement program for the centre, including designing and delivering stakeholder workshops, planning showcases, and working to deliver events both with DESNZ and our other partners.



- Lead the response to Government consultations and other direct requests from DESNZ policy teams. For example, this could involve dealing with requests from DESNZ to feed directly into new strategies and policies.
- Develop clear metrics and document the impact of the centre. This involves identifying, developing and promoting inspirational stories, case studies, best practices, and lessons learned to inspire further action and support further funding cases. This will involve working closely with the school's research impact manager to develop case studies and showcase the work of the centre within the university community.

These duties provide a framework for the role and should not be regarded as a definitive list. Other reasonable duties may be required consistent with the grade of the post.

Qualifications and skills

Essential

- A degree relating to energy and climate policy. This could be from a range of disciplinary backgrounds;
- A proven ability to manage multiple projects concurrently demonstrating an ability to manage a complex and varied workload;
- Experience working with or within a government department, and the third sector, and of facilitating projects at the intersection of research and policy;
- Proven experience of delivering stakeholder engagement activities in diverse forms and overseeing successful engagement programs. This includes experience working with advisory boards and collaborating with high level stakeholders;
- Knowledge and experience of building and managing websites;
- Strong writing skills and experience producing non-technical outward facing publications, including writing and producing policy briefs, web copy, blogs, summaries of impact;
- A strong team player, demonstrating the ability to maintain effective working relationships, excellent prioritisation and organisational skills, the ability to exercise initiative and work independently, under sustained pressure to a high standard with the ability to adapt as needed as part of a collaborative team and multi-stakeholder environment.



How to apply

You can apply for this role online; more guidance can be found on our [How to Apply](#) information page. Applications should be submitted by **23.59** (UK time) on the advertised closing date.

Additional information

Please note: If you are not a British or Irish citizen, from 1 January 2021 you will require permission to work in the UK. This will normally be in the form of a visa but, if you are an EEA/Swiss citizen and resident in the UK before 31 December 2020, this may be your passport or status under the EU Settlement Scheme.

Please note that this post may be suitable for sponsorship under the Skilled Worker visa route, but first-time applicants might need to qualify for salary concessions. For more information please visit: www.gov.uk/skilled-worker-visa

For research and academic posts, we will consider eligibility under the Global Talent visa. For more information please visit: <https://www.gov.uk/global-talent>

Find out more about the [Faculty of Environment](#)

Find out more about our [School of Earth and Environment](#)

Find out more about our [Research and associated facilities](#)

Find out more about [Equality in the Faculty](#)

Working at Leeds

We are a campus-based community and regular interaction with campus is an expectation of all roles in line with academic and service needs and the requirements of the role. We are also open to discussing flexible working arrangements. To find out more about the benefits of working at the University and what it is like to live and work in the Leeds area visit our [Working at Leeds](#) information page.



Our University

At the University of Leeds, we are committed to providing a culture of inclusion, respect and equity of opportunity that attracts, supports, and retains the best students and staff from all backgrounds and from across the world. Whatever role we recruit for we are always striving to increase the diversity of our community, which each individual helps enrich and cultivate. We particularly encourage applications from, but not limited to Black, Asian, those who belong to a minority ethnic community; people who identify as LGBT+; and disabled people. Candidates will always be selected based on merit and ability.

As an international research-intensive university, we welcome students and staff from all walks of life and from across the world. We foster an inclusive environment where all can flourish and prosper, and we are proud of our strong commitment to student education. Within the Faculty of Environment, we are dedicated to diversifying our community and we welcome the unique contributions that individuals can bring, and particularly encourage applications from, but not limited to Black, Asian, those who belong to a minority ethnic community; people who identify as LGBT+; and disabled people. Candidates will always be selected based on merit and ability.

The Faculty of Environment has received a prestigious Athena SWAN silver award from [Advance HE](#), the national body that promotes equality in the higher education sector. This award represents the combined efforts of all schools in the Faculty and shows the positive actions we have taken to ensure that our policies, processes and ethos all promote an equal and inclusive environment for work and study.

Information for disabled candidates

Information for disabled candidates, impairments or health conditions, including requesting alternative formats, can be found under the 'Accessibility' heading on our [How to Apply](#) information page or by getting in touch by emailing HR via hr@leeds.ac.uk.

Criminal record information

Rehabilitation of Offenders Act 1974

A criminal record check is not required for this position. However, all applicants will be required to declare if they have any 'unspent' criminal offences, including those pending.



Any offer of appointment will be in accordance with our Criminal Records policy. You can find out more about required checks and declarations in our [Criminal Records](#) information page.

